

Readiness Assessment Survey

Date: _____

Community: _____

The following survey can be used to assess a multi-disciplinary team’s readiness to collaborate. There is no expectation that any team would be fully “ready” in each of these areas, so responses should reflect the current reality. This survey can be used to assess where agencies may need more information, overall interest and understanding of the process, communication gaps, information gaps, and the current state of collaboration.

Team composition

To what extent does the composition of your team reflect community and project need?

Our existing or proposed team has:	Very True	Somewhat True	Don't know	Somewhat untrue	Not True
<ul style="list-style-type: none"> Active membership from each of the core agencies (law enforcement, medical, prosecution, victim advocacy, corrections). 					
<ul style="list-style-type: none"> The needed representation from both criminal justice and community based agencies that will help to improve services to <u>all</u> victims in our communities. 					
<ul style="list-style-type: none"> Members who are knowledgeable about their agency’s current response to sexual assault. 					
<ul style="list-style-type: none"> Members who are respected professionals in their agency and discipline. 					
<ul style="list-style-type: none"> Participating agencies whose leadership is fully informed of the project’s goals and requirements. 					
<ul style="list-style-type: none"> Members who have the ability to make decisions and commitments on behalf of their agency. 					

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Commitment of Participating Agencies/Team Members:

Please rate the extent to which proposed and/or existing participating agencies have demonstrated their commitment to the project in the following areas:

Each participating agency will:	Very True	Somewhat True	Don't know	Somewhat untrue	Not True
<ul style="list-style-type: none"> Commit to enable consistent representation on the team (e.g. have the same people attend as much as possible). 					
<ul style="list-style-type: none"> Support their team representative's regular attendance at monthly team meetings. 					
<ul style="list-style-type: none"> Support their team representative's use of time to be actively involved in the team's projects. 					
<ul style="list-style-type: none"> Support the design, review, training, monitoring and evaluation of protocol for responding to sexual violence and commit to having all of their staff use it. 					
<ul style="list-style-type: none"> Invest in-kind resources such as meeting space, mileage reimbursements, and additional staff time for team activities. 					
<ul style="list-style-type: none"> Look for additional ways to make the project successful in improving the response to sexual assault victims/survivors. 					

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Current Understanding of Sexual Assault:

How knowledgeable are existing and/or proposed team members about sexual violence?

Our team members are knowledgeable about:	Very True	Somewhat True	Don't know	Somewhat untrue	Not True
• Common reactions victims/survivors of sexual violence experience.					
• The criminal justice response to sexual assault.					
• Who the victims and perpetrators of sexual violence are					
• How to professionally, respectfully, and comfortably interact with victims/survivors.					
• How a victim-centered response differs from a system-centered response.					
• The common misconceptions surrounding sexual violence.					
• The 'best practices' for their own field/discipline/agency for responding to sexual violence.					
• The roles of other team members' and their agencies in the response to sexual violence.					

Project fit with existing efforts and community goals

To what extent will participation in this project fit into and/or further existing goals of the team and its participating agencies?

Project participation is a good fit with our team because:	Very True	Somewhat True	Don't know	Somewhat untrue	Not True
• Each participating agency knows how it furthers their agency goals.					
• Each participating agency has the resources it needs to actively participate.					
• The time is right for this collaborative project.					
• There is general support for this project within the communities served by our participating agencies.					

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General Team Preparation:

To what extent is the team ready to begin this project?

Our team has:	Very True	Somewhat True	Don't know	Somewhat untrue	Not True
<ul style="list-style-type: none"> Can identify a team coordinator/agency that will have the time and skills required to lead the project. 					
<ul style="list-style-type: none"> Members who recognize a need for an improved, more coordinated response to sexual assault cases. 					
<ul style="list-style-type: none"> Members who are generally flexible and open to exploring different ways to achieve team goals. 					
<ul style="list-style-type: none"> Participating agencies that encourage communication among staff in both formal meetings and informal ways. 					
<ul style="list-style-type: none"> Willing to sign memorandums of understanding or other signed agreements between the core agencies that support team's mission. 					
<ul style="list-style-type: none"> Members willing to engage in in-depth discussions and make compromises in an effort to better serve victims/survivors of sexual assault. 					
<ul style="list-style-type: none"> Members who are dedicated to the idea that we can make this project happen. 					
<ul style="list-style-type: none"> Members who believe that what the team will accomplish would be difficult for any one agency to do by them. 					